

WELCOME COACHES

Moreton Bay Suns Basketball



Welcome to the new season and thank you for volunteering your time as a Coach with Moreton Bay Suns Basketball. Your contribution plays a vital role in creating a safe, inclusive, positive and enjoyable basketball environment for all players.

This information sheet outlines your roles and responsibilities, child safety requirements, mandatory onboarding, support available, and key contacts.

COACH ROLES & RESPONSIBILITIES

As a Coach, you play a vital role in shaping both the player and the person. Your influence goes beyond the court, you are mentor, role model and motivator. You are responsible for providing a safe, inclusive and positive environment where players can develop skills, confidence and enjoyment of basketball. Your roles and responsibilities include:

PLAYER DEVELOPMENT

- Teach fundamental basketball skills and support skill development appropriate to the age and ability of players
- Encourage effort, improvement and participation over results
- Promote teamwork, respect and good sportsmanship
- Support fair and balanced playing opportunities

SUPPORT FAIR PLAYING TIME

Moreton Bay Suns is committed to fair and balanced playing time, particularly in junior and development competitions.

- Aim for equitable minutes across players
- Consider effort, fouls, injuries, and safety
- Communicate openly with players about roles and expectations
- Use recommended player rotation guides provided in the Coaches Manual

TRAINING & SKILL DEVELOPMENT

- Assist in delivering fun, engaging and age-appropriate training sessions
- Help set up drills and activities that are age-appropriate and skill-focused
- Provide individual support and encouragement to players during sessions / observe and offer feedback
- Maintain supervision and safety at all training sessions

GAME DAY DUTIES

- Organise team line ups and manage rotations
- Support fair court time in line with club guidelines
- Demonstrate respectful behaviour toward referees, officials, players and spectators
- Communicate clearly with players about game plays and schedules

COMMUNICATION

- Communicate respectfully and professionally at all times
- Work collaboratively with the Team Manager and club officials
- Direct parent queries through the Team Manager wherever possible
- Provide clear, age-appropriate communication to players and provide updates on player development where required.

SAFETY & WELLBEING

- Maintain a safe training and playing environment
- Adhere to all Child Safety and Blue Card requirements
- Be alert to signs of injury, distress or inappropriate behaviour
- Escalate injuries, incidents or welfare concerns through club processes
- Promote inclusivity and respect among all players



ADMINISTRATION

- Attend coaches meetings and development workshops
- Assist with player grading and team selection

COLLABORATION & CONDUCT

- Work positively with Team Managers, officials and club staff
- Support representative pathways and development programs and encourage players to participate in club events
- Model appropriate behaviour on and off the court and adhere to the Basketball QLD Coaches code of conduct and act as a positive ambassador for Moreton Bay Suns Basketball

UNIFORMS & STANDARDS

- All team officials are required to wear covered shoes (no thongs)
- Team officials must don suitable attire that does not contain any inappropriate language, images or slogans and is not revealing.
- Whilst it is not mandatory, we encourage coaches and team managers to wear Moreton Bay Suns club merchandise.

MANDATORY COACH ACCREDITATION (ETRAINU)

It is a requirement of Basketball Queensland that all Coaches must hold the Basketball Queensland Participation Coach Accreditation (Formally: Community Coach) before commencing coaching duties. This requirement applies to; Junior and senior teams, Domestic and club competitions, Volunteer, assistant and returning coaches.

HOW TO COMPLETE THE COURSE / QUICK ACCESS – ETRAINU

The accreditation is completed online via etrainu, Basketball Queensland's official learning platform.

For quick access to the training platform scan the QR code or visit the following link: <https://basketballaustralia.etrainu.com>

STEPS:

1. Log in or create an etrainu account
2. Open your Skills Passport
3. Enrol in the Participation Coach Accreditation
 - Approx. 45 minutes
 - No prior coaching experience required

This is the minimum coaching qualification required to coach in Queensland Basketball.



Etrainu: Community Coach Accreditation

CHILD SAFETY REQUIREMENTS (MANDATORY)

Moreton Bay Suns Basketball is committed to safeguarding children and young people. Child safety is a shared responsibility and a legal obligation. To meet MBBi Child Safe requirements, All Coaches must:

- Hold a current Blue Card that is linked to Moreton Bay Basketball
- Complete the Basketball Australia – Safeguarding Children in Basketball course
- Register as a Coach in Basketball Connect (see QR code below in BC section)
- Read, sign and comply with all MBBi child safety and privacy policies, including:
 - Child Protection Policy
 - Child Risk Management Strategy
 - Privacy Policy



Moreton Bay Suns
Website: Policies and Procedures

For a copy of these documents please visit our website or scan the QR code to view and download our official club policies and relevant documents. Or contact our club secretary for a Electronic copy of these forms.

COACH RESPONSIBILITIES TO CHILD SAFETY

Coaches must:

- Maintain professional boundaries at all times
- Avoid unsupervised one-on-one situations with children



- Ensure appropriate supervision before, during and after games and training
- Be alert to signs of harm, bullying, neglect or inappropriate behaviour
- Report concerns immediately in line with club policy and Queensland legislation
- Promote a culture of respect, inclusion and safety

VOLUNTEER ONBOARDING (REQUIRED)

All Coaches must complete the MBBi Volunteer Onboarding Form before coaching commences.

This ensures:

- Compliance with safety and governance requirements
- Accurate volunteer records
- Secure handling of personal information

All information is stored securely and used only for authorised club purposes.



MBBi Volunteer
Onboard Form

WORKING WITH YOUR TEAM MANAGER

Coaches and Team Managers work together to support players and families effectively.

- Team Managers are the primary contact for parents and guardians
- Coaches should communicate player welfare, behaviour or attendance concerns to the Team Manager
- Administrative tasks and parent communication should be directed through the Team Manager wherever possible
- Clear communication ensures consistency and positive relationships

BASKETBALL CONNECT (BC) – GAMES & FIXTURES / REGISTRATION

Basketball Connect is used to manage fixtures, game times, ladders and competition updates. All Coaches are also required to register in Basketball Connect as a *Team Coach*.

This registration is non-playing and does not require a playing membership.

Coach registration in Basketball Connect is required to:

- Be formally linked to your team
- Access fixtures and competition information
- Support accurate club records and compliance

For quick Access – Basketball Connect scan the QR code or use the link provided to access Basketball Connect: <https://basketballconnect.com.au>



Basketball Connect

COACH SUPPORT AND RESOURCES

RESOURCES AVAILABLE

- MBBi Coaches Manual – (Role expectations, game-day procedures, player development guidance)
- Other Coaching resources includes coaching guides, development resources and club support information for coaches is available on the club website under: More → Get Involved → Coaches or scan the QR code or use the link provided for quick access. <https://www.moretonbaysuns.com.au/coaching-resources>
- Branch Managers and club officials for ongoing support



Coaching Resources

GAME-NIGHT SUPPORT

- Court Controllers and club officials are available at games
- Easily identifiable in yellow MBBi shirts



COACH START-OF-SEASON CHECKLIST

Before commencing coaching, please ensure you have completed:

- Current Blue Card provide and linked to MBBi (see blue card policy for reference / MBBi website)
- Community Coach Accreditation complete (etrainu) and a copy of your completion certificate provided to MBBi
- Basketball Australia Safeguarding Children in Basketball course complete (etrainu) and a copy of your completion certificate provided to MBBi Secretary (how-to-guide available on MBBi Website)
- Read, Complete and return Child Safe policies/declarations to MBBi Secretary (all required policies available on MBBi Website)
- MBBi Volunteer Onboarding Form completed (online form / QR code provided above)
- Read the MBBi Coaches Manual – Winter 2026 (Available on MBBi Website / QR code provided above)
- Access Basketball Connect and complete Coach Registration (QR code provided above)

For further information or if you have any questions regarding the above items please contact the club Secretary.

KEY CLUB CONTACTS

BRANCH MANAGERS (FIRST POINT OF CONTACT)

- Emily Driscoll – Heat, Wolves, Lakers, Bucks, Warriors
[✉ Emily.driscoll@moretonbaysuns.com](mailto:emily.driscoll@moretonbaysuns.com)
- Dmitri Faolua – Bulls, Nets, Clippers, Hornets, Mavericks, Thunder
[✉ dfaol1@eq.edu.au](mailto:dfaol1@eq.edu.au)

JUNIOR COORDINATOR - [✉ juniors@moretonbaysuns.com](mailto:juniors@moretonbaysuns.com)

DEVELOPMENT DIRECTOR - [✉ develop@moretonbaysuns.com](mailto:develop@moretonbaysuns.com)

REPRESENTATIVE DIRECTOR - [✉ rep@moretonbaysuns.com](mailto:rep@moretonbaysuns.com)

REGISTRAR - [✉ amanda.donovan@moretonbaysuns.com](mailto:amanda.donovan@moretonbaysuns.com)

SECRETARY - [✉ secretary@moretonbaysuns.com](mailto:secretary@moretonbaysuns.com)

PRESIDENT - [✉ president@moretonbaysuns.com](mailto:president@moretonbaysuns.com)

WEBSITE - [Home | Moreton Bay Suns](#) (www.moretonbaysuns.com.au)

THANK YOU

Thank you for volunteering your time as a Coach with Moreton Bay Suns Basketball. Your commitment helps create a safe, supportive and enjoyable environment where players can build skills, confidence and a lifelong love of the game.

We sincerely appreciate your contribution and welcome you to the MBBi coaching community.

